

16<sup>th</sup> September 2016

Dear Colleague

**Re: West Yorkshire Oral Surgery and Oral Medicine common pathway**

As you will be aware from **1<sup>st</sup> October 2016** all oral surgery and oral medicine referrals from within West Yorkshire will be managed and processed by a dedicated West Yorkshire Oral Surgery Referral Management Service (RMS). All clinical triage will be undertaken by locally-based triagers and with the Dental Referral Management Centre (FDS Consultants) providing the referral service infrastructure.

The West Yorkshire Oral Surgery and Oral Medicine Referral Guidelines (Version 1, September 2016) and all relevant Referral Forms, developed by the West Yorkshire Oral Surgery Managed Clinical Network (MCN) are enclosed. These are also available on the RMS website.

For those that attended the recent event in Leeds, you will note that we agreed to share all the presentations, which will provide you with additional guidance regarding this new service and pathway. You can access a **CPD certificate** for the event by accessing [www.dental-referrals.org](http://www.dental-referrals.org), selecting **Yorkshire & Humber** from the Dentists Panel and then look for the link at the top of the page called **“Welcome Event Materials & CPD”**. The link contains electronic versions of these documents as well as the presentations from the day. If you weren't able to attend I would encourage you to visit the site, and view the presentations.

Practices are reminded that all details regarding the **sign up and registration process** for use of the referral management system can be found on the same website – just look for the “Start referring online” link. If you need a scanner to help to support you using the online system you can also request one when signing up.

The RMS team have also put together a verifiable CPD online training course all about how to use the system, the governance arrangements and the provider allocation system. Its designed for the whole dental team and so we strongly recommend that you take a look.

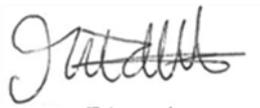
The RMS will shortly be sending out your login details for those who have signed up already. These will be emailed to the address you supplied at the time of sign up so keep an eye out for them. As always, its worth checking your junk mail to be sure you get it. Once you have these details I encourage you to login and try out a test referral (using the Oral Surgery test form). It's a useful exercise to try and upload radiographs and integrate your practice software if you want to do this. Don't forget the NHS Number lookup service will help you populate your

patient demographics simply and accurately.

In addition to this you can email the referral management service at: [d.referrals@nhs.net](mailto:d.referrals@nhs.net) where the team will be readily available to answer any queries you may have or support you if you need further advice with respect to the operational aspects of the system.

This is an important and challenging new venture, which presents significant opportunities to improve the patient experience and the way we manage oral surgery and oral medicine services in West Yorkshire. We understand that changing legacy is often difficult and challenging, but I would urge you to embrace this new common pathway and support this new venture. Your feedback throughout the whole process will be invaluable, so please don't hesitate to contact us if you wish to raise any queries, comments or concerns: [england.secondarycaredental@nhs.net](mailto:england.secondarycaredental@nhs.net)

Yours sincerely

A handwritten signature in black ink, appearing to read 'Mike Edmondson', enclosed in a thin black rectangular border.

**Mike Edmondson**  
Secondary Care Dental Lead  
NHS England – North (Yorkshire and the Humber)

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